



BUILD YOUR BASIC IT SKILLS

GET STARTED WITH IT

A **FREE** 4 week course to help you learn the basics of how to use a computer and the internet and put them into practice!

ON THIS COURSE YOU WILL:

- **IMPROVE YOUR COMPUTER SKILLS**
- **USE EMAIL AND GOOGLE DRIVE/ICLOUD**
- **USE THE INTERNET TO ACCESS INFORMATION**
- **CREATE A DOCUMENT ON MICROSOFT**

This course is **FREE** and funded through Bedford Borough Council, Central Bedfordshire Council, The Education and Skills Funding Agency and the European Social Fund.

COURSE INFORMATION

This course takes place on
TUESDAYS and **THURSDAYS, 9:30-12:30.**

NEXT START DATES:

14th September 2021
2nd November 2021

Who?

Ideal for those that would like to learn the basics and stay connected. This course will teach you how to apply your experience and knowledge to real life, practical terms. Also an excellent course for anyone who wants to refresh their existing basic IT skills.

Due to the nature of the course, it has to run face to face and so you will need to be okay meeting in a small socially distanced group for your classes.

Booking

Please contact us to book a place a place for the next available date.



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