



# Get Started with IT

## Leighton Buzzard



A **free 4 week course** to help you learn the basics of how to use a computer and the internet and put them into practice!

On this course you will:

- Improve your computer skills
- Use email and Google Drive/iCloud
- Use the internet to access information
- Create a document, CV / cover letter and apply for jobs

## COURSE INFORMATION

This course takes place for **3 hours twice per week**.

All sessions take place at a **local venue**. Full address and details will be provided when booking.

## WHO?

Ideal for those that would like to learn the basics and stay connected. This course will teach you how to apply your experience and knowledge to real life, practical terms. Also an excellent course for anyone who wants to refresh their existing basic IT skills.

## BOOKING

Please contact us to book a place for our next available start date!

 [academy@noahenterprise.org](mailto:academy@noahenterprise.org)

 **01582 726152**



Central Bedfordshire Council  
and Bedford Borough Council  
working together



Apprenticeship



Education & Skills  
Funding Agency



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